



## RESEARCH OFFICER – HEY BABY RESEARCH PROJECT

(2-year contract)

Centre for Social Science Research, Adolescent Accelerators  
Research Hub [AARHub]

Faculty of Humanities

We seek to appoint one experienced and qualified individual to the post of Research Officer (within the Centre for Social Science Research, Adolescent Accelerators Research Hub[AARHub]) who will work as part of a team within and outside the University of Cape Town, and who will be responsible for the coordination and management of quantitative research efforts, focused primarily on the HEY BABY project. This post will provide programmatic support and oversight for this project, working closely with the PIs and the project team to lead on designing and coordinating quantitative research and funder deliverables. The post holder will also support and co-supervise early career researchers and will work in close collaboration with the AARHub Research Team.

### Requirements for the job:

- PhD in quantitative social sciences and/or public health and 3 years of aligned research experience **OR** Masters in quantitative social sciences and/or public health and 5 years of aligned research experience
- 3- or 5-years' experience (depending on level of qualification – see above) in research that includes
  - Research on adolescence, including sub-groups such as adolescents living with HIV, adolescent mothers
  - Research in HIV and/or SRHR among adolescents and/or child health and development outcomes
  - Coordinating/ leading quantitative data collection for cross-sectional, longitudinal, experimental, or intervention studies
  - Leading or supervising data cleaning for large datasets
  - Conducting quantitative data analyses in STATA, SPSS or R
  - Experience facilitating training on research-related topics
  - Publication track record in reputable journals or major presses, commensurate with the career stage
  - Conference/workshop presentation experience
- Excellent oral and written English communication skills, including the ability to write for publications, present research findings, and interact with the wider academic, stakeholder, and policy communities
- Computer literacy in MS Office suite and familiarity with filesharing platforms
- Data cleaning and advanced quantitative analyses using STATA, R, SPSS or other software
- Excellent organisation, administration and leadership skills;
- The ability to prioritise one's workload and produce accurate, detailed work within deadlines
- The ability to work independently and as part of a team, to multi-task, and to operate in a deadline driven environment

### The following will be advantageous:

- Experience working in project management at an academic, research, or non-governmental institutional level
- Experience conducting interdisciplinary research
- Experience working in multiple settings on the African continent
- Experience in writing funding applications and grant progress reports
- Financial management for large quantitative studies
- Proficiency in quantitative data management using Air Tables or SQL/ Access databases
- The ability to interact successfully with internal and external partners at all levels

The annual cost of employment, including benefits (*where applicable*), is between R 421,346 and R744,000

**To apply**, please e-mail the below documents in a **single pdf file** with the subject line "Application for AARHub Research Officer" to Amanda Swartz at [amanda.swartz@uct.ac.za](mailto:amanda.swartz@uct.ac.za)

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (3 page maximum)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo an assessment.

**Website:** [www.uct.ac.za](http://www.uct.ac.za)

**Reference number:** E22936

**Closing date:** 10 November 2022

UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups including candidates with disabilities. Our Employment Equity Policy is available at [www.hr.uct.ac.za/hr/policies/employ\\_equity](http://www.hr.uct.ac.za/hr/policies/employ_equity)

UCT reserves the right not to appoint.