

UNIVERSITY OF CAPE TOWN

FACULTY OF HUMANITIES POSTGRADUATE REGISTRATION 2022

OVERVIEW

Registration for the 2022 academic term will be completed online via PeopleSoft. Different modes of registration have been assigned to specific programmes. It is therefore important to familiarise yourself with the different modes of registration which are outlined in this guideline.

KEY DATES

Registration will formally commence on the 17th of January 2022. It is important to follow the detailed Postgraduate registration schedule which you may consult via the links below:

- <http://www.students.uct.ac.za/students/current-students/registration>
- [Humanities Postgraduate Registration Schedule 2022](#)

CURRICULUM ADVICE

It is imperative that you consult the Humanities Postgraduate Handbook to review your curriculum structure and course requirements prior to reaching out to your programme convenor for curriculum advice. You may access the handbook via:

<http://www.students.uct.ac.za/students/study/handbooks/current>

Socially distant Postgraduate curriculum advice can generally be sought via email, telephonically or via “virtual meetings” (Skype, Zoom, MS Teams, Google Hangouts). It is best to contact your programme convenor via email first to establish their availability and preferred mode of communication. The email address of your programme convenor and departmental administrator is hyperlinked in the [Humanities Postgraduate Registration Schedule 2022](#). You may start to liaise with your department about this from the 17th January 2022 onwards.

*Unless specified otherwise in the registration schedule.



IMPORTANT NOTICES

- **International and SADC students:** All new and returning international and SADC students must report to the International Academic Programmes Office (IAPO) via prereg@uct.ac.za and obtain pre-registration clearance by presenting their proof of payment of fees, passport, study visa and proof of medical insurance prior to registering.
- **Outstanding Fees:** Students with fee debts must produce a fee clearance letter prior to registration. These are obtainable from the Fees Office (fnd-feeeng@uct.ac.za)
- **Masters by research (100% dissertation) and PhD students – new and returning:** Master's and PhD students registering for a dissertation/thesis must complete their MoU/Progress and Planned Activity report prior to registering. Returning Students registering for research degrees must register no later than 29 February 2022.
- **New and returning PG Diploma, Honours and Coursework Masters students registering for coursework degrees** must do so by the dates stipulated in in the registration schedule.
- **Late registration:** A late registration fee of R2000 will automatically be charged to your fee account if you register after the dates specified below. Only the Dean can waive the late registration penalty and only in exceptional circumstances which must be fully motivated in writing.

*Unless specified otherwise in the registration schedule.



MODE OF REGISTRATION

- Remote Registration via PeopleSoft Service Requests: You will receive a system generated activity guide which replaces the need for a registration form. You will be required to complete the activity guide online, and then complete a curriculum form (in consultation with an advisor) and upload it to Peoplesoft, where it will be routed to the relevant signatories and data capturers.
 - Programme Enrolment & Pre-populate Curriculum Cart – These functions are open to all PhD, Research Masters, and structured coursework programmes. Structured Honours and PGDips have been configured for online registration This mode of registration
- The mode of registration for the programme you intend to register for is specified in the below tables.

Career	Type of Registration
All PhD Programmes	Programme Enrolment

Career	Programme Code	Mode of Registration
PGDIP	HG006LIS02	Programme Enrolment
PGDIP	HG008MUZ36	Programme Enrolment
PGDIP	HG012FIN01	Programme Enrolment
PGDIP	HG012FIN01	Submission of Curriculum Form Via Service Request
PGDIP	HG020EDN28	Submission of Curriculum Form Via Service Request
PGDIP	HG021EDN29	Submission of Curriculum Form Via Service Request
PGDIP	HG022EDN30	Programme Enrolment
PGDIP	HG023EDN03	Submission of Curriculum Form Via Service Request
PGDIP	HG025EDN38	Submission of Curriculum Form Via Service Request



CAREER	PROGRAMME ENROLMENT	CATEGORY OF STUDENT	MODE OF REGISTRATION
HONS	HH001AFS02	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001AGE01	New Students	Pre-populated Curriculum Cart
HONS	HH001AGE01	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001ANS01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001ASL01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001BUS08	New Students	Pre-populated Curriculum Cart
HONS	HH001BUS08	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001ECO01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001POL05	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001PSY01	New Students	Pre-populated Curriculum Cart
HONS	HH001PSY01	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001SLL01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH001SWK03	New Students	Pre-populated Curriculum Cart
HONS	HH001SWK03	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003ANS01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003ASL02	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003ASL03 HH001ASL03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003EGS03 HH001EGS03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003ELL10	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003FAM01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003FAM03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003FAM04 HH001FAM04	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003FAM06	New and Returning Students	Submission of Curriculum Form Via Service Request

*Unless specified otherwise in the registration schedule.



Career	Programme Enrolment	Category of Student	Mode of Registration
HONS	HH003FIN02	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003FIN04	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003HST01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003PHI01 HH001PHI01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003PHI03 HH001PHI03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003POL03 HH001POL03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003POL06 HH001POL06	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003POL09 HH001POL09	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003REL02 HH001REL02	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL01	New Students	Pre-populated Curriculum Cart
HONS	HH003SLL01	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL03	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL05	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL06	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL08	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL10	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL13	New Students	Pre-populated Curriculum Cart
HONS	HH003SLL13	Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL13	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL16	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL17	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL19	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SLL22	New and Returning Students	Submission of Curriculum Form Via Service Request



*Unless specified otherwise in the registration schedule.

Career	Programme Enrolment	Category of Student	Mode of Registration
HONS	HH003SOC01 HH001SOC01	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SOC02 HH001SOC02	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003SOC05	New and Returning Students	Submission of Curriculum Form Via Service Request
HONS	HH003TDP02	New and Returning	Programme Enrolment
HONS	HH003TDP03	New and Returning	Programme Enrolment
HONS	HH003TDP10	New and Returning	Programme Enrolment
HONS	HH003TDP10	New and Returning Students	Submission of Curriculum Form Via Service Request

*Unless specified otherwise in the registration schedule.



Career	Programme Code	Category of Students	Type of Registration
MAST	HM003AXL02/ASL01	New and Returning	Programme Enrolment
MAST	HM003FIN01	New and Returning	Programme Enrolment
MAST	HM003LIS02	New and Returning	Programme Enrolment
MAST	HM003PBL03	New and Returning	Programme Enrolment
MAST	HM003PBL03	New and Returning	Programme Enrolment
MAST	HM003POL01	New and Returning	Programme Enrolment
MAST	HM003REL01	New and Returning	Programme Enrolment
MAST	HM003SOC01	New and Returning	Programme Enrolment
MAST	HM005AXL01/AFS01	New and Returning	Programme Enrolment
MAST	HM005AXL02/ASL01	New and Returning	Programme Enrolment
MAST	HM005AXL10/ANS01	New and Returning	Programme Enrolment
MAST	HM006AFS02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006ECO01	New and Returning	Programme Enrolment
MAST	HM006ECO08	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006EGS03	New and Returning	Programme Enrolment
MAST	HM006PBL03	New and Returning	Programme Enrolment
MAST	HM006PHI01	New and Returning	Programme Enrolment
MAST	HM006POL01	New and Returning	Programme Enrolment
MAST	HM006PSY01	New and Returning	Programme Enrolment
MAST	HM006REL01	New and Returning	Programme Enrolment
MAST	Hm006SOC01	New and Returning	Programme Enrolment
MAST	HM006SOC02	New and Returning	Programme Enrolment
MAST	HM006SOC04	New and Returning Students	Submission of Curriculum Form Via Service Request

*Unless specified otherwise in the registration schedule.



Career	Programme Code	Category of Students	Type of Registration
MAST	HM006SWK02	New and Returning	Programme Enrolment
MAST	HM006SWK03	New and Returning	Programme Enrolment
MAST	HM006SWK03	New Students	Pre-populated Curriculum Cart
MAST	HM006SWK03	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK04	New and Returning	Programme Enrolment
MAST	HM006SWK05	New Students	Pre-populated Curriculum Cart
MAST	HM006SWK05	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK05	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK07	New Students	Pre-populated Curriculum Cart
MAST	HM006SWK07	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK07	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK08	New Students	Pre-populated Curriculum Cart
MAST	HM006SWK08	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM006SWK08	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM007AGE01	New and Returning	Programme Enrolment
MAST	HM007AXL03/ASL02	New and Returning	Programme Enrolment
MAST	HM007AXL10/ANS01	New and Returning	Programme Enrolment
MAST	HM007ECO01	New and Returning	Programme Enrolment
MAST	HM007EGS03	New and Returning	Programme Enrolment
MAST	HM007ELL01	New and Returning	Programme Enrolment
MAST	HM007FAM02	New and Returning	Programme Enrolment
MAST	HM007FAM08	New and Returning	Programme Enrolment



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Career	Programme Code	Category of Students	Type of Registration
MAST	HM007FIN02	New and Returning	Programme Enrolment
MAST	HM007HST01	New and Returning	Programme Enrolment
MAST	HM007PHI01	New and Returning	Programme Enrolment
MAST	HM007POL01	New and Returning	Programme Enrolment
MAST	HM007REL01	New and Returning	Programme Enrolment
MAST	HM007REL01/REL02	New and Returning	Programme Enrolment
MAST	HM007SLL01	New and Returning	Programme Enrolment
MAST	HM007SLL02	New and Returning	Programme Enrolment
MAST	HM007SLL03	New and Returning	Programme Enrolment
MAST	HM007SLL05	New and Returning	Programme Enrolment
MAST	HM007SLL05	New and Returning	Programme Enrolment
MAST	HM007SLL06	New and Returning	Programme Enrolment
MAST	HM007SLL08	New and Returning	Programme Enrolment
MAST	HM007SLL09	New and Returning	Programme Enrolment
MAST	HM007SLL09	New and Returning	Programme Enrolment
MAST	HM007SLL10	New and Returning	Programme Enrolment
MAST	HM007SLL13	New and Returning	Programme Enrolment
MAST	HM007SLL16	New and Returning	Programme Enrolment
MAST	HM007SLL17	New and Returning	Programme Enrolment
MAST	HM007SOC01	New and Returning	Programme Enrolment
MAST	HM007SOC02	New and Returning	Programme Enrolment
MAST	HM007TDP02	New and Returning	Programme Enrolment
MAST	HM007TDP03	New and Returning	Programme Enrolment



*Unless specified otherwise in the registration schedule.

Career	Programme Code	Category of Students	Type of Registration
MAST	HM008ANS01 HM006ANS01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008ANS04 HM006ANS04	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008ASL02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008ECO01 HM006ECO01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008ECO12 HM006EC012	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008ELL10	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008FAM01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008FAM03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008FAM04 HM006FAM04	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008FAM12	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008FAM15	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008HST01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008PHI01 HM006PHI01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008POL03 HM006POL03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008POL09 HM006POL09	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008POL09 HM006POL09	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008PSY02	New Students	Pre-populated Curriculum Cart
MAST	HM008PSY02	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008PSY03	New Students	Pre-populated Curriculum Cart
MAST	HM008PSY03	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008PSY03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008REL02 HM006REL02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008SCO02 HM006SOC02	New and Returning Students	Submission of Curriculum Form Via Service Request

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Career	Programme Code	Category of Students	Type of Registration
MAST	HM008SLL02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008SLL23	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008SOC01 HM006SOC01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008TDP11	New Students	Pre-populated Curriculum Cart
MAST	HM008TDP11	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008TDP11	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008TDP12	New Students	Pre-populated Curriculum Cart
MAST	HM008TDP12	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008TDP12	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM008TDP13	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM010FIN01	New and Returning	Programme Enrolment
MAST	HM011FIN01	New and Returning	Programme Enrolment
MAST	HM012EDN01	New and Returning	Programme Enrolment
MAST	HM014MUZ05	New Students	Pre-populated Curriculum Cart
MAST	HM014MUZ05	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM014MUZ11	New Students	Pre-populated Curriculum Cart
MAST	HM014MUZ11	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041ANS02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041ANS03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041ASL01	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041ASL03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041LIS04	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041PHI03	New and Returning Students	Submission of Curriculum Form Via Service Request



*Unless specified otherwise in the registration schedule.

Career	Programme Code	Category of Students	Type of Registration
MAST	HM041POL05	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041POL06	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041SOC05	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM041SOC07	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN02	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN03	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN07	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN08	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN20	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN21	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN23	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN34	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM042EDN39	New and Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM044PSY04	New Students	Pre-populated Curriculum Cart
MAST	HM044PSY04	Returning Students	Submission of Curriculum Form Via Service Request
MAST	HM048MUZ20	New and Returning	Programme Enrolment

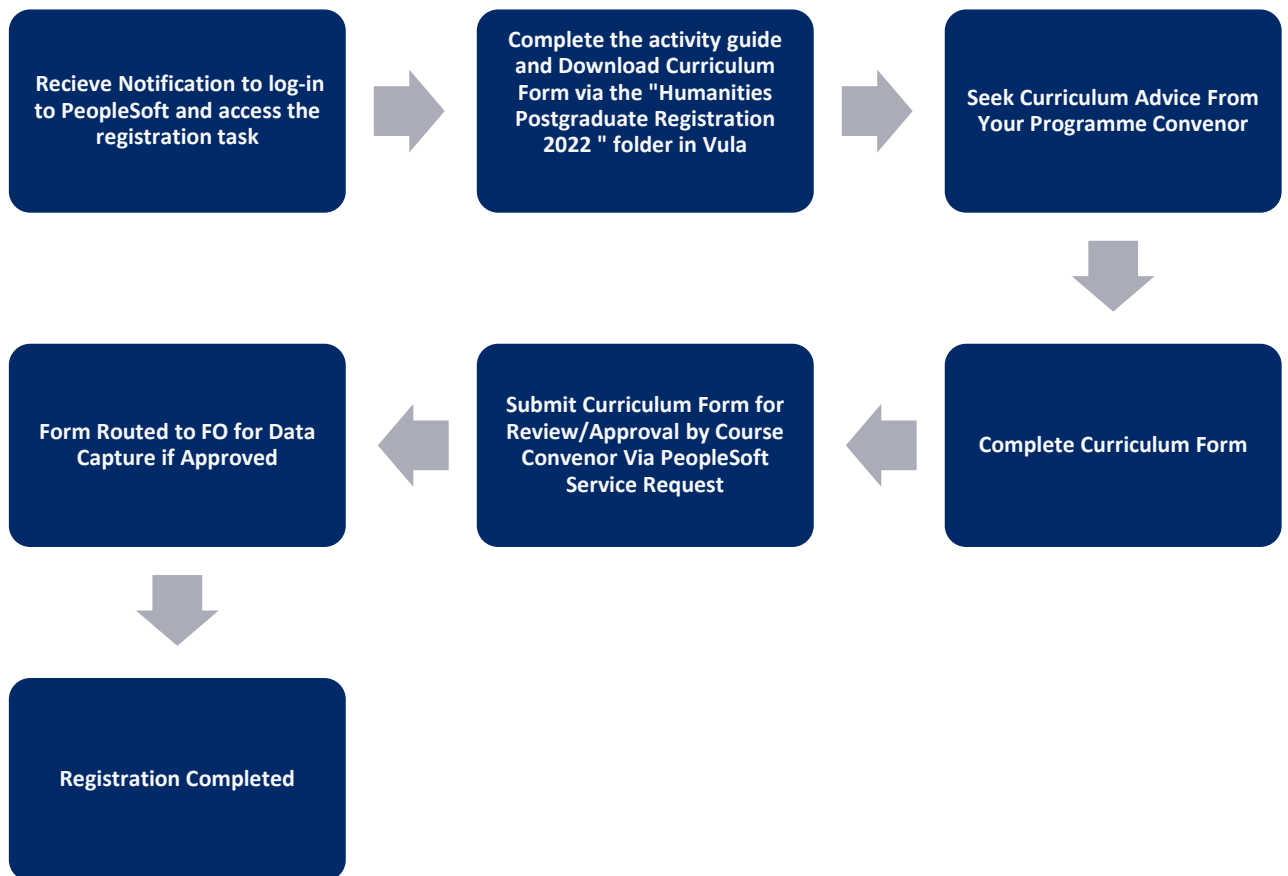
*Unless specified otherwise in the registration schedule.



THE REGISTRATION PROCESS*

The below process will apply if you are registering for:

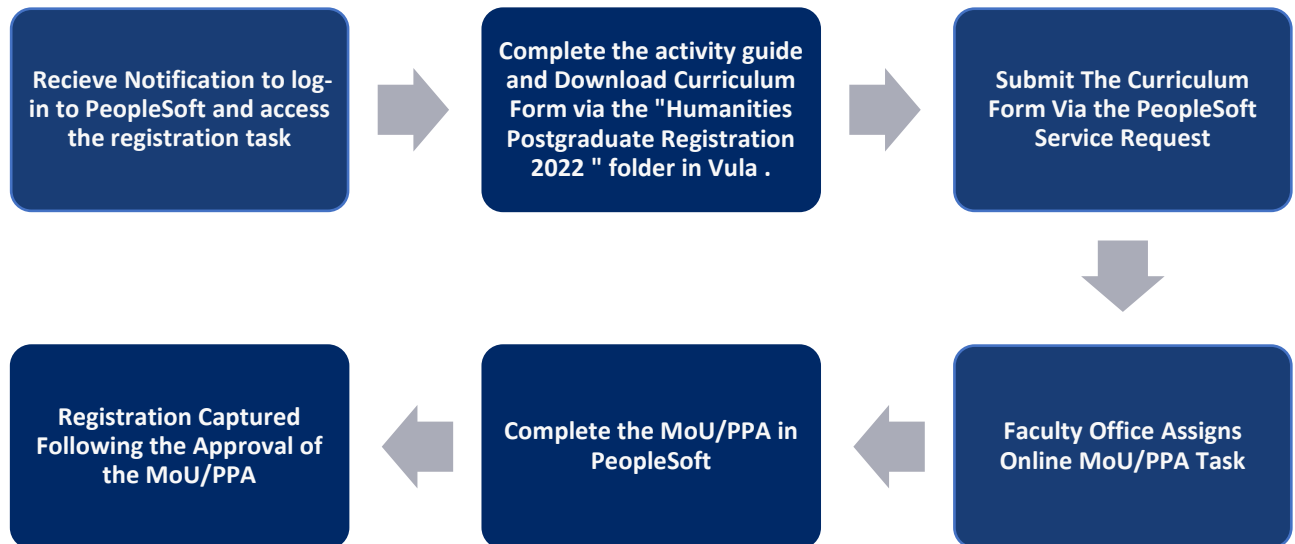
- **Postgraduate Diploma**
- **Honours**
- **Masters Coursework**



*Unless specified otherwise in the registration schedule.



Coursework Masters Students Registering for The Minor Dissertation

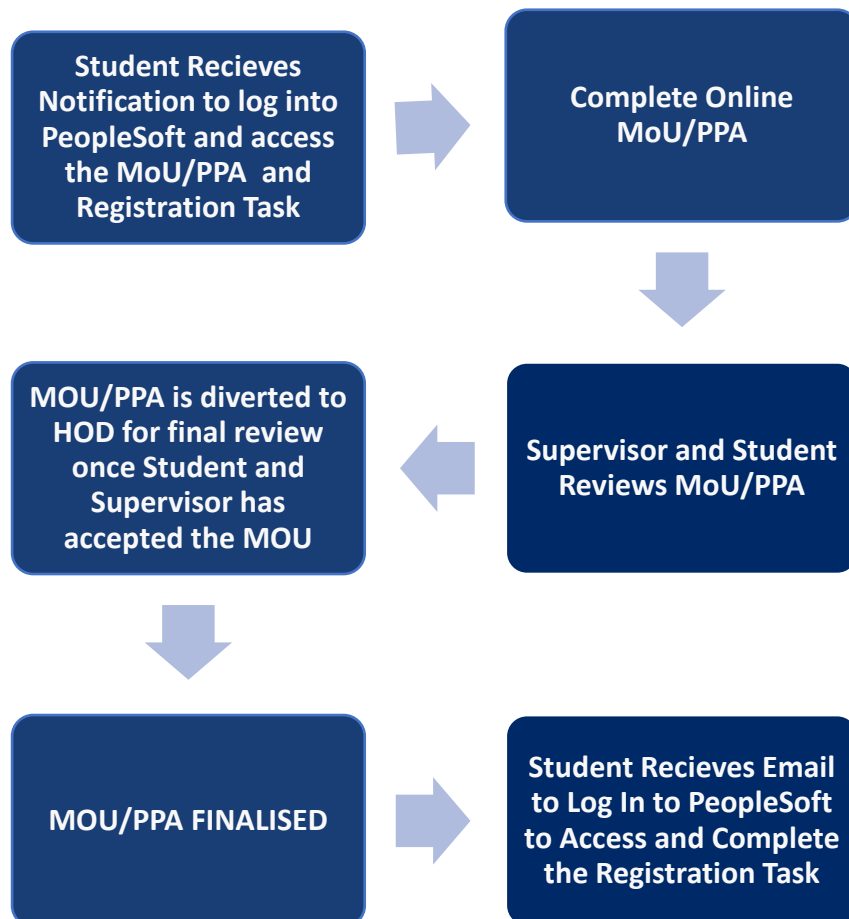


*Unless specified otherwise in the registration schedule.



PhD and Research Masters (By Dissertation Only) Students

All returning Doctoral and Masters by Dissertation only students are required to complete their Memorandum of Understanding (MOU) or Planned Progress & Activity (PPA) with their supervisor and obtain HOD approval prior to completing their registration.



END