

Carly Katzef

Cape Town, South Africa

ckatzef@gmail.com | 076 181 5644 | <https://www.linkedin.com/in/carly-katzef-553154163/>

PROFILE

MPhil Public Policy and Administration graduate at the University of Cape Town (UCT) with a research and professional interest in policy and programme implementation and evaluation, specifically in relation to family strengthening and parenting support efforts. Project coordinator and co-investigator on a related study under the Global Parenting Initiative (<https://globalparenting.org>)
Canon Collins Trust alum: <https://canoncollins.org/about/>.

EDUCATION

MPhil Public Policy and Administration UCT	2022 - 2024
Honours in Psychology UCT	2017
Bachelor of Social Science: Psychology and Sociology UCT	2014 - 2016
National Senior Certificate Wynberg Girls High School	2009 - 2013
Additional Training	
Project Management Online Short Course UCT	2022

SKILLS AND ACCOMPLISHMENTS

Academic

- Masters degree with distinction. Title of thesis: Implementing family strengthening policy: An assessment of NGO experiences in the Western Cape, South Africa 2024
- Canon Collins Trust, UCT Masters Research, and Mayshel Tictin scholarships 2023
- Honours research paper accepted for publication in Neuropsychology Title: A Culturally Fair Test of Processing Speed: Construct validity, preliminary normative data and effects of HIV infection on performance in South African Adults. [doi:10.1037/neu0000539] 2019
- J.G. Taylor Medal (highest grade for Honours research paper) 2017
- UCT Council Honours Merit Scholarship 2017
- Undergraduate and Postgraduate degree with distinction 2016; 2017
- NRF Scholarship for academic merit 2016
- Golden Key Society (membership awarded for academic excellence) 2015 - Present
- Dean's Merit List (awarded in recognition of academic excellence) 2014 - 2016
- UCT Entrance Scholarship for academic merit 2014
- Matriculated with 7 distinctions and Full Colours for academics 2013

Other

- Prefect position and member of School Representative Council 2013
- Full Colours for Drama; Nan Melville Cup for Best Actress 2013
- Committee member of school website and school newspaper 2012 - 2013
- Captain of 1st Team squash; member of female Western Province squash team 2012 - 2013

Skills Development

- Completion of the Early Childhood Development Action Network course on Systems Thinking 2024
- Attendance at two two-day Family Strengthening Program Theory of Change and Monitoring and Evaluation workshops 2022
(Hosted by the Western Cape Department of the Premier Policy and Strategy Unit)
- Forensic/Medico-legal Psychology Report-Writing workshop 2020
- Assertiveness Training workshop 2022
- Old Mutual LEAP Future Leaders Training Program 2013

WORK EXPERIENCE

Co-investigator and Project Coordinator | Global Parenting Initiative 2024 - Present

Member of the SWIFT team - Supporting Wellness through Integrated Family Training. A research project aiming to integrate the provision of a digital parenting support programme into the routine delivery of government health and social development services in the Western Cape province of South Africa.

Research Assistant | UCT Centre for Social Science Research (CSSR)

Research assistant on an internationally collaborative parenting program (RISE) implemented in Southeastern Europe and funded by the European Union. Member of the Dissemination Work Package responsible for disseminating project updates and results to the scientific community, practitioners, policymakers, international NGOs, government agencies, and the general population. 2022 - 2023

Senior Forensic Assistant | Terence Dowdall Private Practice

Forensic assistant to a clinical psychologist specialising in forensic work with children in the fields of care and contact, relocation, alienation, and child abuse assessments. Duties included assisting in clinical interviewing and administration of projective tests, observing parent-child interactions and writing observational reports thereof, drafting psycho-legal reports and recommendations, updating literature reviews, and supervising court ordered visitations of children with parents in the midst of legal disputes. 2019 - 2021

Owner and Administrator | Penguin Tutoring Cape Town

Owner of the Cape Town branch of a national tutoring franchise. Duties included the general associated administration, sourcing, interviewing, and training tutors, sourcing clients through schools and social media, and coordinating an annual community outreach program with a local youth centre, Yabonga. 2018 - 2021

COMMUNITY INVOLVEMENT

Volunteer | The Underdog Project 2023

Volunteer for a youth project offered by a South African NPO, DARG – The Domestic Animal Rescue Group. Duties include facilitating weekly sessions with disadvantaged youth from Imizamo Yethu informal settlement. Sessions include learning, reflection, and therapeutic activities, and basic dog training and engagement.

Volunteer | Clowns Without Borders 2020 - 2021

Volunteer for a South African NGO involved in implementing a global parenting intervention, Parenting for Lifelong Health (PLH). Duties included organizing and compiling raw data from participating countries' organisations, and attending weekly online meetings with various researchers, stakeholders, policymakers, and intervention facilitators from countries such as South Africa, Zimbabwe, Lesotho, Ivory Coast, Botswana, Malawi, Philippines, USA and the UK.

Volunteer | Groote Schuur Hospital 2017

Weekly volunteer at the Memory Clinic in the Psychiatric Unit at Groote Schuur Hospital working with patients with varying degrees of memory loss. Duties included establishing rapport with patients and families, administering neuro-psychological assessments under supervision, evaluating the results of the assessments, and presenting conclusions to a team of medical professionals.

TRANSFERABLE SKILLS

Aside from the research, writing, and critical thinking skills gained from undergraduate and postgraduate degrees, my varied work and volunteer experience has afforded me valuable skills in written and oral communication, teamwork, problem solving, interpersonal skills, evaluation and interpretation, time management, and conflict management.

REFEREES

Dr. Cathy Ward | Principal Investigator and line manager | cathy.ward.sa@gmail.com | 084 601 2244

Dr. Vinothan Naidoo | Masters supervisor | vinothan.aidoo@uct.ac.za

Mr. Terence Dowdall | Previous employer and mentor | terence.dowdall@gmail.com | 082 318 4419