



**RESEARCH ASSISTANT**  
(Payclass 07/08 Fixed-term contract)  
**Centre for Social Science**  
**Research Faculty of Humanities**



**RESEARCH ASSISTANTSHIP**

We invite applications for a Research Assistant position at the Centre for Social Science Research, University of Cape Town. The Research Assistant will work as part of the SWIFT Study (Supporting Wellness through Integrated Family Training) research team, which aims to establish an optimal and cost-effective system of delivery of the Parenting for Lifelong Health (PLH) digital parenting package for integration into the health sector in South Africa. Benefactors will be any parents or caregivers above the age of 18 who show an interest in receiving parenting support. This digital platform will serve as an entry point to not only provide useful, low-touch parenting support, but also offer referral contacts and information to additional or more intensive services.

The appropriately qualified and experienced research assistant will join our research team in conducting fieldwork which will take place in seven primary health care clinics in the public health system in the Western Cape, South Africa.

**REQUIREMENTS:**

- Honors/Master's degree in psychology, public health or similar social science discipline
- Basic quantitative analysis knowledge to provide support and assist with statistics-related work
- Qualitative interview skills and experience – both for focus groups and individual interviews
- Oral and written proficiency in English, as well as in either IsiXhosa or Afrikaans
- Strong organizational skills
- The ability to work to deadlines
- Academic research skills
- Good interpersonal skills

**ADVANTAGEOUS:**

- Interest/experience in conducting research on the development, testing, and implementation of digital interventions, preferably in the field of parenting, mental health, or community interventions
- Experience in group facilitation, data collection, research fieldwork
- Qualitative analysis skills
- Experience in writing for an academic audience
- Experience in coordinating/managing people/teams
- The ability to exercise judgment and work with independence

**RESPONSIBILITIES:**

- Undertake qualitative data collection through individual telephonic and in-person interviews, as well as focus groups
- Assist with data management and daily data monitoring for SWIFT, including liaising with the Data Manager at Oxford University
- Research administration including:
  - o Assisting with maintaining study documentation and resources,
  - o Preparation of reports, policy briefs and study findings, applications to ethics committees, literature reviews,
  - o Interview transcription
- Monitor engagement with the chatbot
- Clean data set and prepare data for analysis
- Participating in skills trainings/workshops offered by UCT and the GPI
- Any other duties as reasonably required



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Please note that travel within the Western Cape will be required.

**Duration of contract:** 12 months from date of appointment

**To apply**, please e-mail the below documents in a **single pdf file** to Lukhona Mdluli ([Lukhona.mdluli@uct.ac.za](mailto:Lukhona.mdluli@uct.ac.za))

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

**Closing date for applications: 02 December 2024**

Please reference "**2024 SWIFT Research Assistant**" in the email subject line.

*"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at [www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf](http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf). "*

UCT reserves the right not to appoint.